

	<p>The Café Christ Church Woking Jubilee Square Woking GU21 6YG</p>
<p>Job Title</p>	<p>Assistant Cook / Kitchen Assistant</p>
<p>Reports to</p>	<p>Café Manager</p>
<p>Hours</p>	<p>ON CALL (worked flexibly over 6 days Monday- Saturdays. Hours not guaranteed)</p>
<p>Salary</p>	<p>Up to £11.77 p/h</p>

Our Café Vision

The Café at Christ Church Woking is a thriving business which has seen considerable growth over the past 4 years. The Café is seen as a place where customers will receive a warm welcome, excellent customer service, a selection of freshly made-to-order food and consistently good quality coffee.

We are looking for an enthusiastic **assistant cook/kitchen assistant** to join our team. Working under supervision you will help produce the soups and meal pots for which The Café are known, breakfast, sandwiches, jacket potatoes and other food preparations.

At least one year's experience is preferable but not essential as full training will be given on the job.

We are looking for an experienced Assistant Cook/Kitchen Assistant to join our team. **Working part time, on-call, up to 6 days to include Saturdays on rotation.** Hours are usually a minimum of 10 per week which may include Saturdays. Hours are not guaranteed. We will provide you with a free lunch and on-going training. We pay up to £11.77 ph depending on age and experience.

Café opening hours currently: Monday – Saturday 8.30am-3.30pm

Job Role

- The purpose of this job is to support the Café Manager/Café Supervisors to effectively and efficiently operate the Café, to provide an excellent customer experience.
- To assist in, and maintain a high quality catering establishment, specialising in freshly cooked healthy food.
- To consistently produce excellent home-style cooked soups, meal pots, quiches and to-order sandwiches in an efficient manner.
- To work in a clean and tidy manner to minimise waste.

- To provide excellent customer service ensuring they experience a warm, friendly and distinctive Christian service leading to repeat business.
- To be part of a team able to assist in all areas of the Café.
- Ensure high standards are maintained in the preparation of hot beverage, food hygiene, food preparation, and customer service.
- To maintain records as appropriate to the business.
- Ensure wet and dry stores are stored appropriately ensuring good stock rotation practices.
- You will be required to attend staff meetings and training appropriate for the job.
- Carry out other tasks requested by the Café Manager, Café Supervisors, Operations Manager or Vicar for the effective running of the Café.

Person Specification/Key Competencies

- Have excellent customer service abilities with a servant heart and attitude.
- Have a cooperative attitude and enjoy working as part of a team, both the Café team and other teams in the Church.
- Possess good communication and interpersonal skills and a sound understanding of what excellent customer care and service means.
- The ability to work under pressure.
- Have a willingness to 'muck in' with whatever needs doing within the Café.
- Able to cope with the physical demands of the job.
- Be of clean smart appearance with attention to personal hygiene whilst working closely with others in a hot environment.
- Be legally entitled to work in the UK.
- Agree with the Christ Church ethos statement.

The main knowledge and experience required

- At least one year's experience of food preparation in a busy independent or chain coffee shop, café, school or gardens centre is preferable (training will be given on the job).
- Level 2 in Food Safety regulations and an understanding of current good practice is preferable (or training will be provided).

How to apply

Please contact the Café Manager, Jane at cafe@ccwoking.org with an up-to-date CV